

Account Balance Worksheet

This worksheet can be used to help you know what is available in your old account for deposit into your new account with The Commercial Bank.

1. **Enter your account balance shown on your most recent bank statement.** \$ _____
Last statement balance

2. **Enter deposits that do not appear on your statement.**
Include interest earned, direct deposits and other deposits made.

Date	Type of Deposit	Amount	Date	Type of Deposit	Amount

+ \$ _____
Total deposits

= \$ _____
Last balance + deposits

3. **Enter outstanding checks, transfers or withdrawals that do not appear on your statement.**
Include any debit card purchases, ATM withdrawals, automated payments and fees.

Date	Check or Transaction Type	Amount	Date	Check or Transaction Type	Amount

\$ _____
Total Outstanding debits

\$ _____
Last Balance + deposits

- \$ _____
Total outstanding debits

4. **This should match your checkbook register balance.** = \$ _____
Account balance