

# Automatic Payment Authorization Form

Date \_\_\_\_\_

To (Company) \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

***I have recently changed banks and will need to have my automatic payments switched from my old account to my new account with The Commercial Bank. Below you will find personal information you may need to aid in this process.***

Name \_\_\_\_\_

Address \_\_\_\_\_

My Account/Billing # with your organization \_\_\_\_\_

Amount (if applicable) \_\_\_\_\_

***I currently have my automatic payments coming from:***

Financial Institution \_\_\_\_\_

Account # \_\_\_\_\_

Banking Routing # \_\_\_\_\_

***Please change this to my new account with The Commercial Bank as soon as possible:***

Account # \_\_\_\_\_

Bank Routing # 061110654

Bank Phone # 706-743-8184

If you need additional information to make this change, please contact me at \_\_\_\_\_.

Thank you for your assistance in this manner.

Sincerely,

I hereby authorize the change to my account:

\_\_\_\_\_  
Signature of Account Holder

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Account Holder

\_\_\_\_\_  
Date

**Attached: Voided check from my new The Commercial Bank Account**